

## VILLAGE OF CAROLINE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held on April 15<sup>th</sup>, 2021 at 5:30pm at the Village Office, 5004-50 Avenue, Caroline, Alberta and information posted on Village Facebook Page for public live stream for attendees through Zoom.

Meeting Location: 5004-50 Ave.

Virtual Attendance:

Councillors: John Rimmer, Mary Bugbee, Mary Ann Wold, Donny Nichols.

Staff: CAO Craig Curtis, FO Christina Oxley

Absent: Councillor Parsons

In Person Attendance:

Municipal Clerk Sandy Buckberry

### 1. Call to Order

Mayor Rimmer called the meeting to order at 5:40pm

### 2. Adoption of Agenda

Motion 083 04 21

Moved by Councillor Wold to adopt Agenda as amended with the addition of the 2020 Audit for the Village. CARRIED

### 3. Adoption of Minutes

Motion 084 04 21

Moved by Councillor Wold to adopt April 1<sup>st</sup>, 2021 Council meeting minutes as presented.

CARRIED

### 4. Delegation(s):

4.1 Alan Jewel re: water Bill

Motion 085 04 21

Moved by Mayor Rimmer that a representative of Pidherney's be invited to make a presentation at the next Council meeting to determine if the 49<sup>th</sup> Avenue reconstruction could have impacted the water bill for Mr. Jewel's property.

4.2 Ryan Wachler BDO re: 2020 Consolidated Financial Statements: Annual Audit

Motion 086 04 21

Moved by councillor Wold that the Annual Audit for the Village of Caroline be accepted as presented by BDO.

### 5. Staff Reports

5.1. CAO Report

Verbal report summary of written CAO Report

Motion 087 04 21

Moved by Councillor Bugbee to accept the Staff reports as information.

CARRIED

### 6. Committee & Board Reports

## VILLAGE OF CAROLINE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held on April 15<sup>th</sup>, 2021 at 5:30pm at the Village Office, 5004-50 Avenue, Caroline, Alberta and information posted on Village Facebook Page for public live stream for attendees through Zoom.

### 6.1 Mayor Report

- Meetings on closed landfill liability.
- Caroline Farmers Market Board and Agricultural Society proposal
- 

#### Motion 088.04.21

Moved by Mayor Rimmer that the Council of the Village of Caroline approve in principle the concept of the Farmer's Market moving to a Downtown location and the Agricultural Society operating the municipal Campground for a two year period.

CARRIED

#### Motion 089.04.21

Moved by Mayor Rimmer that administration explore the implications and legal requirements of the Farmer's Market moving to a Downtown location and the Agricultural Society operating the campground.

CARRIED

### 6.2 Council Reports Councilor Bugbee

- Attended Negotiation Committee meeting  
Councilor Wold
- Attended Library Board meeting and brought forward thanks for repairs made by Public Works staff.  
Councilor Nichols
- The chamber meeting was cancelled due to Covid 19.  
Councilor Parsons
- Absent

#### Motion 090.04.21

Moved by Councilor Bugbee to accept Mayor and Council reports as presented.

CARRIED

#### Motion 091.04.21

Moved by Councilor Nichols that Councilor Mary Bugbee be appointed the Council representative on the FCSS Board in replacement of Councilor Nichols.

#### Motion 092.04.21

Moved by Councilor Nichols that Councilor Bugbee be approved as a signator for the Village in replacement of Councilor Nichols

#### Motion 093.04.21

Moved by Mayor Rimmer that the next meeting of council be held on April 22<sup>nd</sup> at 5:30 pm

CARRIED

## 7. Business

### 7.1. Appointment of Development officer

## VILLAGE OF CAROLINE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held on April 15<sup>th</sup>, 2021 at 5:30pm at the Village Office, 5004-50 Avenue, Caroline, Alberta and information posted on Village Facebook Page for public live stream for attendees through Zoom.

### Motion 094 04 21

Moved by Councilor Wold that Council of the Village of Caroline approve Craig Curtis, CAO, as the Development officer for the municipality.

CARRIED

### **7.2. Appointment of Returning Officers**

#### Motion 095 04 21

Moved by Mayor Rimmer that the Council of the Village of Caroline appoint Craig Curtis as Returning Officer and Christina Oxley as Deputy Returning Officer

CARRIED

### **7.3. Covid Restrictions**

#### Motion 096 04 21

Moved by Councilor Wold that the Council of the Village of Caroline continue to maintain services at the Village Administration Office and that access be limited through the bell and intercom system to those requiring direct service (utility and tax payments) or attending a pre-booked meeting and further that these restrictions remain in place until further review by Council

CARRIED

### **7.4. Report from Stantec Re: Northeast County Development Servicing Study Update**

#### Motion 097 04 21

Moved by Councilor Nichols that the presentation on the Northeast County Development Servicing Study be tabled to a future Council meeting.

CARRIED

## **8. Discussion, Correspondence, and Information Items**

### 8.1 Election Information Draft

#### Motion 098 04 21

Moved by Mayor Rimmer that the Council of the Village of Caroline accept the draft election manual and bring forward a Communications Plan providing information on the Municipal Election to be held on October 18<sup>th</sup>.

CARRIED

## **9. Closed Session**

### 9.1 Personnel Discussion (FOIP 24(1) (a) and (b))

#### Motion 099 04 21

Moved by Mayor Rimmer that Council move into closed session

CARRIED

#### Motion 100 04 21

VILLAGE OF CAROLINE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held on April 15<sup>th</sup>, 2021 at 5:30pm at the Village Office, 5004-50 Avenue, Caroline, Alberta and information posted on Village Facebook Page for public live stream for attendees through ZOOM.

Moved by Mayor Rimmer that Council move into open session

CARRIED


**10. Adjournment**

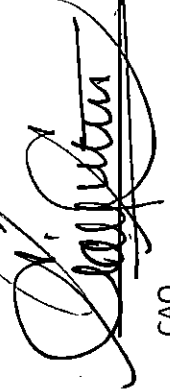
Motion 101 04 21

Moved by Councilor Nichols that the Council meeting be adjourned .

CARRIED

Time of Adjournment: 7:17pm.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CAO