

Sandy

VILLAGE OF CAROLINE  
REGULAR COUNCIL MEETING AGENDA  
Friday, May 13th , 2021, 7:30pm  
Village of Caroline Council Chambers, 5004-50 Ave.  
**Virtual Meeting**

Page # \_\_\_\_\_

1. CALL TO ORDER
2. ADOPTION OF AGENDA:
3. ADOPTION OF MINUTES:
  - 3.1. Council Meeting Minutes April 29<sup>th</sup>, 2021
4. DELEGATION(S):
  - 4.1 None
5. STAFF REPORTS
  - 5.1 CAO Report
6. COMMITTEE & BOARD REPORTS:
  - 6.1 Mayor Report
  - 6.2 Councillor Reports
7. BUSINESS:
  - 7.1 Pedestrian Crossings on Main Street:
  - 7.2 Proposed Telus Tower: IDP Area
8. DISCUSSION; CORRESPONDENCE; INFORMATION ITEMS:
  - 8.1 Parkland Regional Library Annual Report 2020
9. CLOSED SESSION
  - 9.1 None
10. ADJOURNMENT

## VILLAGE OF CAROLINE COUNCIL

Minutes of Special Council Meeting of Village Council, Province of Alberta, held on April 29<sup>th</sup>, 2021 at 7:30pm at the Village Office, 5004-50 Avenue, Caroline, Alberta and information posted on Village Facebook Page for public live stream for attendees through Zoom.

Meeting Location: 5004-50 Ave.

### **Virtual Attendance:**

Councillors: John Rimmer, Mary Bugbee, Mary Ann Wold, Donny Nichols, Corby Parsons

Staff: CAO Craig Curtis, FO Christina Oxley

In Person Attendance:

Municipal Clerk Sandy Buckberry

### **1. Call to Order**

Mayor Rimmer called the meeting to order at 7:31pm

### **2. Adoption of Agenda**

Motion 101.04.21

Moved by Councillor Wold to adopt Agenda

CARRIED

### **3. Adoption of Minutes**

Motion 102.04.21

Moved by Councillor Bugbee to adopt April 22<sup>nd</sup>, 2021 Council meeting minutes as presented.

CARRIED

### **4. Delegation(s):**

#### **4.1 Ryan Leppke representing Pidherneys re: Alan Jewel Water Bill**

During discussion it was determined that the work undertaken by Pidherneys could not have affected the high water bill related to this property.

Motion 103.04.21

Moved by Mayor Rimmer that the cost of above average water usage during the months in question at Mr Jewel's property be shared equally between the property owner and the Village and that penalties incurred during the investigation period be reimbursed.

### **5. Staff Reports**

5.1. None

CARRIED

### **6. Committee & Board Reports**

#### **6.1 Mayor Report**

- Discussion on Covid 19 measures requiring no further action by the Village
- Discussion that Council has already stated its opposition to coal mining in the Eastern Slopes.

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### 6.2 Council Reports

Councilor Bugbee

- No meetings in past week

Councilor Wold

- No meetings in past week.

Councilor Nichols

- Expressed concern that the signing resolution had not yet been forwarded to the bank. This will be dealt with on April 30<sup>th</sup>.

Councilor Parsons

- No meetings

### Motion 104.04.21

Moved by Councilor Nichols to accept Mayor and Council reports as presented.

CARRIED

## 7. Business

### 7.1. Council Meeting Schedule

#### Motion 105.04.21

Moved by Councilor Wold that the following Council meeting schedule for 2021 be adopted with all meetings starting at 7:30pm.

- May 13
- May 27
- June 10
- June 24
- July 8
- August 19
- September 16
- September 30
- October 14

And that the Procedure Bylaw be amended accordingly

CARRIED

### 7.2. Report from Stantec Re; Northeast County Development Services Study Update.

James Coates from Stantec presented the study. The CAO noted that the related water quality study being undertaken by WSP Engineering had recently been approved by the Province.

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Motion 106.04.21

Moved by Councilor Nichols that the “Northeast County Development Services Study Update” dated January 29<sup>th</sup> 2021 be received for information.

CARRIED

8. Discussion, Correspondence, and Information Items

8.1 Letter from the Reeve of the County of Painthearth Re: Support for the RCMP

Motion 107.04.21

Moved by Mayor Rimmer that the Council of the Village of Caroline send a letter to the Minister of Justice and Solicitor General the Honorable Kaycee Madu indicating that the Village council opposes the Government of Alberta’s initiative to replace the RCMP with an Alberta Provincial Police Service (APPS)  
CARRIED

8.2 Letter from TC energy dated April 23<sup>rd</sup>.re: Project Notification

Motion 108.04.21

Moved by Councilor Bugbee that the correspondence from TC Energy be received for information.

CARRIED

9. Adjournment

Motion 109.04.21

Moved by Councilor Bugbee that the Council meeting be adjourned.

CARRIED

Time of Adjournment: 9:25 pm.

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MAYOR

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CAO

# CAO REPORT

April 15<sup>th</sup> to May 13<sup>th</sup>, 2021

- The primary focus of the administration over the last two months has been on financial matters including:
  - \*Implementation of a new software system replacing Winfin, which was no longer supported after December 31<sup>st</sup>2020. The system replacement,, which was only initiated in November, should have been done years earlier. Administration had to deal with the system replacement concurrently with the preparation of the budget and the year-end audit. Data is now in the process of being transferred and ongoing staff training will only be completed mid-year.
  - \*The annual audit was prepared by BDO, approved by Council on April 15<sup>th</sup> and forwarded to the Province as part of the FIR, within the mandated deadline of May 1<sup>st</sup>. The audit showed that the Village operated well within its 2020 budget and there was a significant increase in the accumulated surplus. Nevertheless, the capital reserves are very low, following the reconstruction of 49<sup>th</sup> Avenue, and there is a significant infrastructure deficit in some areas.
  - \*The 2021 Operating and Capital Budget was given final approval on April 22<sup>nd</sup>. The major achievement of the budget was eliminating using reserves to balance the budget, without increasing tax revenue or utility rates.
  - \*The Final Tax Rate Bylaw for 2021 was given three readings on April 22<sup>nd</sup>. This bylaw will be the basis of the tax bills sent out to residents in mid-May. Caroline, like many municipalities, sends out a combined bill showing the assessment and the taxes. Residents can appeal their assessment to the Regional Assessment Appeal Board for up to 60 days after the official date of notice.
- The lengthy Regional Governance Study will be completed by the end of the month. The Steering Committee (including Caroline representatives) will be

hearing a summary of the recommendations at a meeting within the next two weeks. The results will include a detailed account of the feedback from the surveys and the public participation process. The final decisions on governance will be made by the respective Councils. The data will be useful for the Village to determine its future direction.

- The Sub-lease between the Village and the Community Historical Society of Caroline has been officially ratified by both parties, following Council approval on April 1<sup>st</sup>.
- Discussions are continuing between the Agricultural Society and the Farmer's Market Association on a proposal to jointly operate at the RV park, which would enable the campground to open and facilitate market operations on agreed upon dates. It is hoped that a Memorandum of Understanding (MOU) can be concluded. A proposal to move the market downtown was rejected by the Farmer's Market Association.
- Stantec has completed a second draft of the "Northeast County Development Servicing Study", which was presented to Council on April 29<sup>th</sup>. This report could not be finalized until the Province had approved the "water quality study" being undertaken by WSP Engineering. The report has been complete for over nine months and finally received approval from the Province two weeks ago. The Province noted that its approval of the Lagoon system is still dependent on a capacity study, which will now need to be undertaken.
- Administration has been addressing the issues caused by the sudden dissolution of The Clearwater Regional Management Agency (CREMA). The decision of the Town was unfortunate, as the Alberta Emergency Management Agency prefers that municipalities move towards regional emergency management, and the fire service already operates on this basis. Following a meeting with the AEMA Field Officer, it was proposed that the County, the Village of Caroline and the Summer Village of Burnstick Lake jointly seek a Ministerial Order for the establishment of a Joint Emergency

Management Committee (JEMC). Following approval in principle by all three municipalities, bylaws are now being drafted to implement the proposal.

- In June 2001, the Town, County and Village entered into an agreement to “manage, operate and administer a solid waste service” which it referred to as an “authority” but is in fact a joint venture overseen by a joint committee. The agreement did not contemplate ongoing responsibilities if the agreement was terminated.  
During the course of its joint operation, the regional landfill site accepted waste from the oilfield which created revenue and enabled the partners to subsidize tipping fees.  
On January 14<sup>th</sup>, 2020, the three municipalities signed an agreement to terminate the Rocky Mountain Solid Waste Authority and Service Agreement. At this time, the Village of Caroline contracted out its solid waste pickup and disposal to a private operator.  
The Town and the County began negotiating a new waste agreement, based on the same principles agreed upon between the parties in 2019. The concept was that the County would assume operations of the landfill and rural transfer stations and the Town would take over operation of waste and recycling services provided within the town. On January 5<sup>th</sup>, 2021, the Town announced that it would cease negotiations and pursue “a new service and waste structure for its residents.”  
Since December 2020 the Town, the County and the Village discussed the implications of the final dissolution of the Rocky Mountain Solid Waste Authority. Two draft agreements were prepared related to distribution of assets and ongoing liability for the maintenance of the closed cells.  
The final agreements were recommended by the Negotiating Committee and adopted by Village Council on April 22<sup>nd</sup>. An official signing ceremony of all three municipalities was held on April 23<sup>rd</sup>.  
The Village has recently received the auditor’s report on the regional landfill, which will determine the final financial outcome for the three municipalities.
- The Village has not received any final response on its grant applications to the Fortis Alberta and the Federal Healthy Communities Program.

- Village Administration is in the process of updating the Village's website. Council's email addresses are included as before. Does Council wish to include telephone numbers for contact purposes?
- Council adopted a new meeting schedule at its meeting on April 29<sup>th</sup>. The meetings will now be held every two weeks on Thursdays at 7:30pm. Administration indicated that this change would require an amendment to the Procedural Bylaw. However, a legal review has determined this is not required.
- A detailed "Election Guide" has been prepared for prospective candidates and is available at the Village office or by email. Election preparation is being discussed with the County, which will also operate a polling station in Caroline. The election will be more complex in view of a number of referendum questions, which the Province will require us to include on the ballot. It is not certain if the province will compensate municipalities for the additional cost of processing these.
- The Village has taken a position in opposition to coal mining on the western slopes pending further public survey. Council may wish to review this again when the results of the survey have been released.
- The former Provincial Government approved a plan for the Red Deer College to transition to University status, putting it on the same level as Lethbridge. The recently announced Provincial study has downgraded the proposal to a polytechnic.
- At its meeting on April 29<sup>th</sup>, Village Council resolved to send a letter to the Minister of Justice and Solicitor General, the Honourable Kaycee Madu indicating that the Village Council opposes the Government of Alberta's initiative to replace the RCMP with an Alberta Provincial Police Service (APPS). This letter has now been forwarded with a copy to our local MLA. The Village has since received a number of letters from municipalities expressing similar concerns. It is suggested that a letter be sent to City of Red Deer Council requesting them to endorse a similar position.



- Earlier this year it was noted that one of the tall streetlights on the eastern entrance to the Village was removed after being damaged by an accident and another is leaning. Administration has requested Fortis and Alberta Transportation to address this issue. No confirmation has been received from Alberta Transportation, which is the responsible agency.
- At its meeting on March 5<sup>th</sup>, Village Council requested the administration to explore a gradual reduction of the speed limit on Highway 54, when entering the Village. This will be pursued in tandem with the item above.
- At its meeting on March 5<sup>th</sup>, Village Council requested the administration to explore the purchase and installation of crosswalk lights on 50<sup>th</sup> Avenue. Administration has confirmed that the cost of solar powered crosswalk lights ranges from \$20,000 for a small installation to \$35,000.
- The Town of Rocky Mountain House requested the County of Clearwater and the Village to release the notes from the Intermunicipal Negotiation Meetings. This was denied by the County and the Village, at its meeting on March 5<sup>th</sup>. These notes will remain confidential as originally agreed by all parties.
- After years of negotiation, the Town of Rocky Mountain House and the County of Clearwater reached agreement on an Intermunicipal Collaboration Framework (ICF), which was officially signed on April 23<sup>rd</sup> just after the extended Provincial deadline. An ICF is a mandatory document between adjacent municipalities, which defines a joint agreement on shared services. The original deadline set by the Province in 2016 was April 1<sup>st</sup> 2020. However, the current government extended this to April 21<sup>st</sup>. 2021. The County and the Village adopted its ICF in April 2019 and it must be officially reviewed in 2024.
- On March 19<sup>th</sup> 2021, Village Council requested administration to report on potential speed bumps at Edna Topp Park. This has not yet been addressed.
- With Federal support through the Safe Restart Program, the Province announced the Municipal Operating Support Transfer (MOST) in September

2020, to assist municipalities in addressing Covid 19 related issues. The Village received \$56,845 through this program and approved \$20,000 for specific communication equipment and training on December 11<sup>th</sup> 2020. The balance of funding was included in the 2021 budget. All funds were utilized by the deadline of March 31<sup>st</sup> and final accounting to the Province is due July 2<sup>nd</sup>, 2021.

- On July 28<sup>th</sup>, 2020 the Province announced the Municipal Stimulus Program (MSP) for capital infrastructure. The Village was allocated a maximum of \$60,000, subject to application by October 1<sup>st</sup> 2020. Following approval by Village Council, the administration submitted the following three projects:

- \*Lagoon Aeration Replacement Line \$25,000

- \*Water Treatment Plant Computer System Replacement \$10,000

- \*Cemetery Columbarium \$25,000

The projects were approved subject to completion of the by December 31<sup>st</sup>, 2021. There are also extensive reporting requirements, including Red Tape Reduction (RTR) reports and Statements of Funding and Expenditures (SFE) by May 1<sup>st</sup>, 2021 and 2022. The expenditure is also conditional on the local MLA being involved in any official announcements. Administration completed the initial reports within the deadline.

- All municipalities under 2,500 in population are required to participate in the Provincial Municipal Accountability Program (MAP). This review was initiated in early 2020 and continued for over six months. A final report from Municipal Affairs was received in September 2020 and identified 18 areas where the Village was not conforming with Provincial legislation and specifically the Municipal Government Act. The majority of the issues relating to procedure were easily corrected and a number had already been identified. However, legal assistance was required to make a number of important bylaw changes and the following were given third reading by Village Council on February 19<sup>th</sup>, 2021.

- \*Village Assessor Bylaw

- \*Consolidation Bylaw

- \*Procedural Bylaw (amendments)

Additional minor changes were made to the Tax Bylaw format and the Notice of Assessment will also be adjusted.

A complete report responding to each of the areas will be presented to Council in June and may require a further report to the Province. The area under current review is the fact that all Council committees must be established by Bylaw and the Village has not made this adjustment. Administration is proposing that the committee structure be reviewed by the new Council after the election in October.

- On June 11<sup>th</sup>, 2020 the Village received confirmation of \$50,000 in infrastructure funding from the federal Gas Tax Fund (GTF). This annual funding was announced by the Federal Government in 2014 with the intent of being an ongoing source of infrastructure funding for municipalities. On March 25<sup>th</sup>, 2021, the Minister of Finance the Honorable Chrystia Freeland announced substantial changes to the GTF. The fund will be renamed the Canada Community-Building Fund and funding will be almost doubled in 2021-2022 to assist in post pandemic recovery.

**To: Village Council**  
**From: Craig Curtis, CAO**  
**Re: Proposed Telus Tower**

Date: May 11<sup>th</sup>, 2021

Telus is proposing to erect a Communications Tower southeast of the Village in the County of Clearwater. The application has been referred to the Village as the proposed site falls within the boundary of the jointly adopted Intermunicipal Development Plan (IDP).

The site is within the Agriculture/Rural Development Area with a “joint development” area immediately north. County planners believe this is a good location for the tower, as it is near future industrial /commercial land and a traffic corridor.

**Recommendation:**

That the Council of the Village of Caroline inform the County of Clearwater that it supports the proposed location of the Telus Tower, as it is well located in relation to future land uses in the Intermunicipal Development plan



CAROLINE - CLEARWATER  
INTERMUNICIPAL DEVELOPMENT PLAN

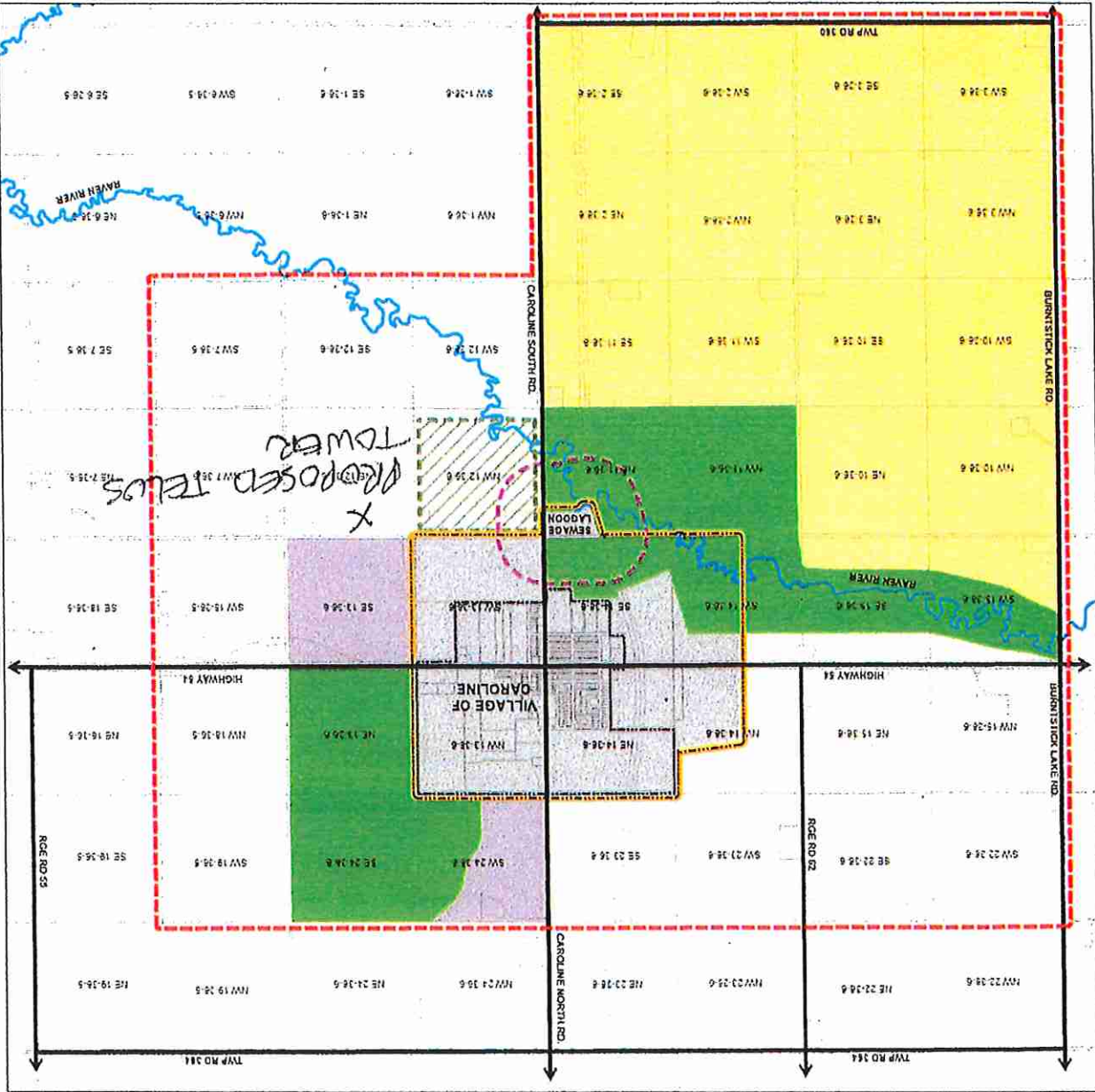
MAP C: MAJOR POLICY  
AREAS

- Plan Area Boundary
- Current Village Boundary
- Future Village Boundary
- Main Transportation Routes
- Lagoon Setback (300m)
- Lands Impacted By Waste Water Treatment Plant Options

- Policy Areas
- Village Growth Area
  - Joint Growth Area
  - County Growth Areal/Rural Acreage
  - Natural/Open Space Area
  - Agricultural/Rural Development Area

1. This map shows generalized indications of land use policy and is not intended for scaling or detailed design.

2. The land use policy patterns must be interpreted with the text of this plan.



**FW: Telus Tower**

Craig Curtis <[ccurtis@villageofcaroline.com](mailto:ccurtis@villageofcaroline.com)>

Tue 5/11/2021 9:55 AM

To: Office Admin <[admin@villageofcaroline.com](mailto:admin@villageofcaroline.com)>

**From:** Craig Curtis

**Sent:** May 10, 2021 2:26 PM

**To:** Sandy Buckberry <[info@villageofcaroline.com](mailto:info@villageofcaroline.com)>

**Subject:** FW: Telus Tower

**From:** Kim Gilham <[KGilham@clearwatercounty.ca](mailto:KGilham@clearwatercounty.ca)>

**Sent:** May 10, 2021 2:23 PM

**To:** Craig Curtis <[ccurtis@villageofcaroline.com](mailto:ccurtis@villageofcaroline.com)>

**Subject:** Telus Tower

Hello,

So I have had a change to review the IDP document in more detail and have another look at the map after our conversation this morning. Based on the fact that the tower is to be placed in the Agriculture/Rural Development Area with the Joint Development area to the north with commercial industrial development proposed I think this is the perfect location for the tower to service people in the area and meets our tower policies for being on Agriculture land near industrial/commercial land and a traffic corridor. Please let me know if you have any concerns outside of my thoughts and interpretation of the document. The surrounding residents will be notified directly as well as a notice going in the western star when they put referrals out.

Let me know if you have any other questions.

**Kimberly Gilham, RPP, MCIP**

Senior Planner, Planning & Development

[kgilham@clearwatercounty.ca](mailto:kgilham@clearwatercounty.ca)



**Clearwater County**

P.O. Box 550

4340 -47 Avenue

Rocky Mountain House, AB | T4T 1A4

Office: 403.845.4444 (ext. 4059) | Fax: 403.845.4048

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## Sandy Buckberry

**From:** Craig Curtis  
**Sent:** May 10, 2021 8:39 AM  
**To:** Sandy Buckberry  
**Cc:** Jacob Tricker; Christina Oxley  
**Subject:** FW: Telus Tower in IDP Area  
**Attachments:** AB001620-1\_Survey Plan.pdf

**From:** Kim Gilham <KGilham@clearwatercounty.ca>  
**Sent:** May 10, 2021 8:31 AM  
**To:** Craig Curtis <ccurtis@villageofcaroline.com>; Christina Oxley <assistant@villageofcaroline.com>  
**Subject:** Telus Tower in IDP Area

Hello,

I wanted to let you know that Telus is proposing to place a tower southeast of the Village as indicated in the attached documents. This is within the IDP area so I wanted to refer to you in case you had any comments or concerns.

Have a good day.

**Kimberly Gilham, RPP, MCIP**  
Senior Planner, Planning & Development  
[kgilham@clearwatercounty.ca](mailto:kgilham@clearwatercounty.ca)



**Clearwater County**  
P.O. Box 550  
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**SCHEDULE 'C'**  
 PLAN SHOWING SURVEY OF  
**TOWER SITE**  
**AB001620\_1 – CLEARWATER COUNTY**  
 INCLUDING ACCESS & UTILITY AREAS  
 WITHIN THE  
**N.E.1/4 SEC.12, TWP.36, RGE.6, W.5M.**  
 CLEARWATER COUNTY – ALBERTA

**LICENCE INFORMATION:**  
 THE PROPOSED SITE:

- |  |                                     |                          |
|--|-------------------------------------|--------------------------|
|  | Yes                                 | No                       |
| 1. Is free of conflict with any encumbrances or interest of a surface physical nature. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Is at least 1.6km from an unlightened aerodrome.                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Is at least 1.6km from the corporate limits of any Urban Centre.                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Is at least 30m from any water body.  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Is outside any Natural/Provincial Park or other Protected Area.                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Is outside any Historical Resource Area.  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
- SITE INFORMATION:**
- BURIED FACILITY CROSSINGS:
- OVERHEAD UTILITY CROSSING:
- APPROACH REQUIRED:
- ACCESS ROAD REQUIRED:
- TREE REMOVAL:

**OWNER INFORMATION:**  
 LOCATION: N.E.1/4 SEC.12-36-6-W.5M.

TITLE: 012 062 530

OWNER(S): JOHN FOLLIS  
 GAIL FOLLIS

**LANDOWNER AGREEMENT:**

I/We the landowner(s), agree to the premises as outlined on these plans. I/We also agree that TELUS Communications Inc may substitute these plans for Schedule 'C' to that certain Site Agreement dated \_\_\_\_\_, 2021, between John Follis & Gail Follis, as Lessor and TELUS Communications Inc

----- (NAME) ----- (DATE)

**LEGEND:**

- Statutory Iron Posts found:
- Calculated positions:
- Iron Spikes placed:
- Existing Power Poles:
- Geodetic Spot Elevations:
- Portions referred to outlined thus:
- Existing Power Line:
- Existing Buried Gas Line:
- Existing Buried Communication Cable:

**NOTES:**

- Bearings and Coordinates are based on the NAD83 UTM-11 Grid projection referred to the Central Meridian 117° W, and were derived by G.N.S.S.
- Elevations are geodetic, derived by NRCAN PPP and truncated by 1000m.
- Distances are at ground and are in metres.

**DISCLAIMER:**

-This plan represents the best information available at the time of the survey. Absolute Surveys takes no responsibility for the location of any underground pipes, conduits or facilities, whether shown on or omitted from this plan. Owner/contractor must confirm the location of buried facilities prior to construction.

**ALBERTA ONE-CALL : 1-800-242-3447**  
[www.albertaonecall.com](http://www.albertaonecall.com)

FOR:  
**TELUS COMMUNICATIONS INC.**



**ABSOLUTE SURVEYS**  
 69 Elma Street West  
 Okotoks, Alberta T1S 1J8  
 Office: 587-757-0634

**AREAS**

10.0m Access RW (within Well Site Access) = 0.058 ha. 0.143 Ac.  
 NEW AREA REQUIRED  
 Tower Site = 0.050 ha. 0.124 Ac.  
 10.0m Access & Utility RW = 0.006 ha. 0.015 Ac.  
 3.0m Utility RW = 0.014 ha. 0.035 Ac.  
 Total = 0.070 ha. 0.174 Ac.

**PROPOSED COORDINATES (TOWER CENTRE)**

Geographic Coordinates (Decimal Degrees)		UTM (C.M. 117°W) (Metres)	
Latitude	Longitude	Northing	Eastings
52.085639	114.722500	5779010.78	856042.21
GROUND ELEVATION (Tower Center) = 1060.02 metres			

**CROSSING TABLE**

<b>X1</b>	Buried Telus (See Page 3)
<b>X2</b>	O/H Power (HOW 8.28) (See Page 3)

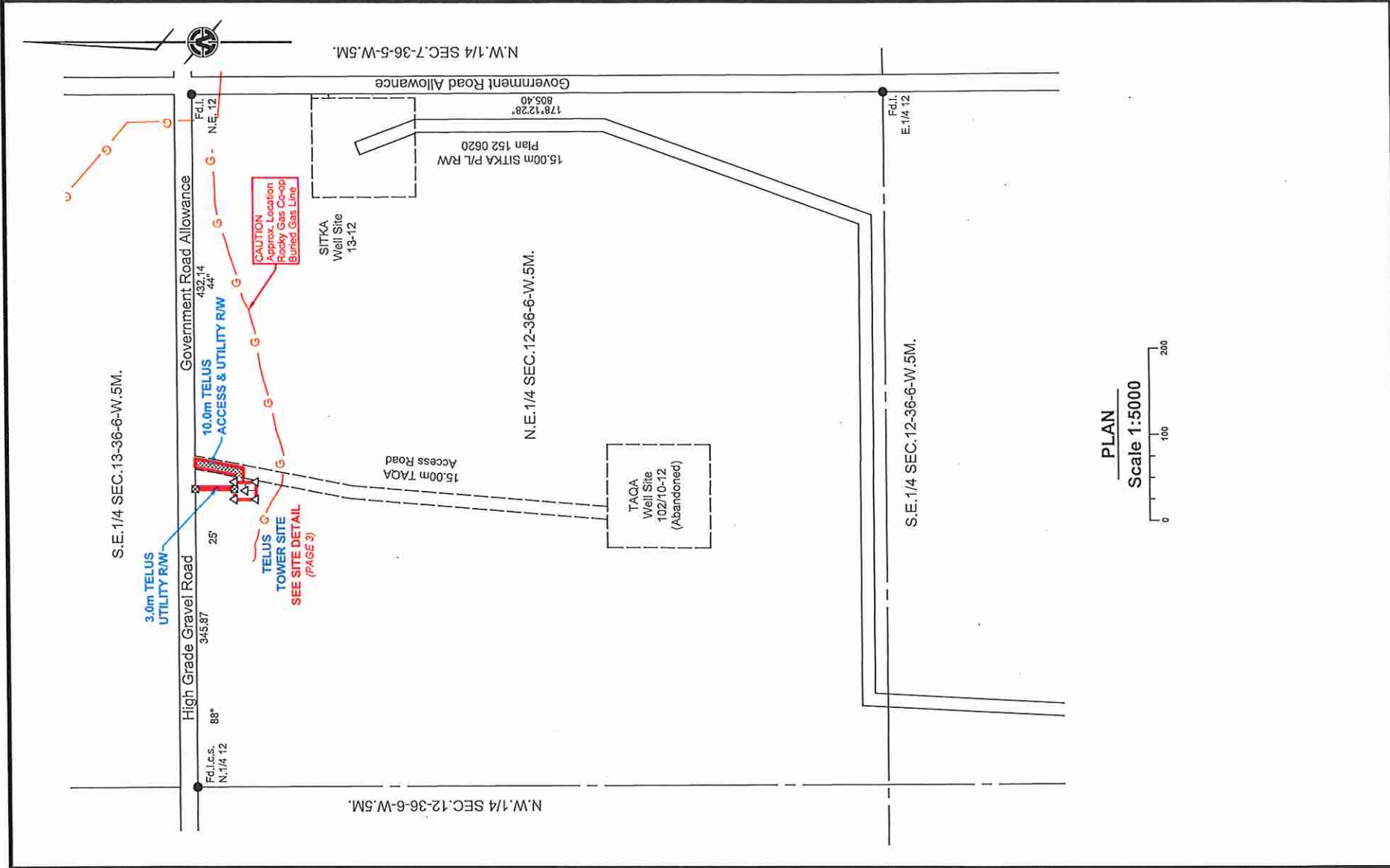
I, M. Kent Croucher, Alberta Land Surveyor, of the Town of Okotoks, Alberta, certify that the survey represented by this plan is true and correct to the best of my knowledge, has been carried out in accordance with the Alberta Land Surveyors' Association Manual of Standard Practice, and the field survey was performed on the 13th day of April, 2021.

*M. Kent Croucher*  
 M. Kent Croucher, A.L.S.

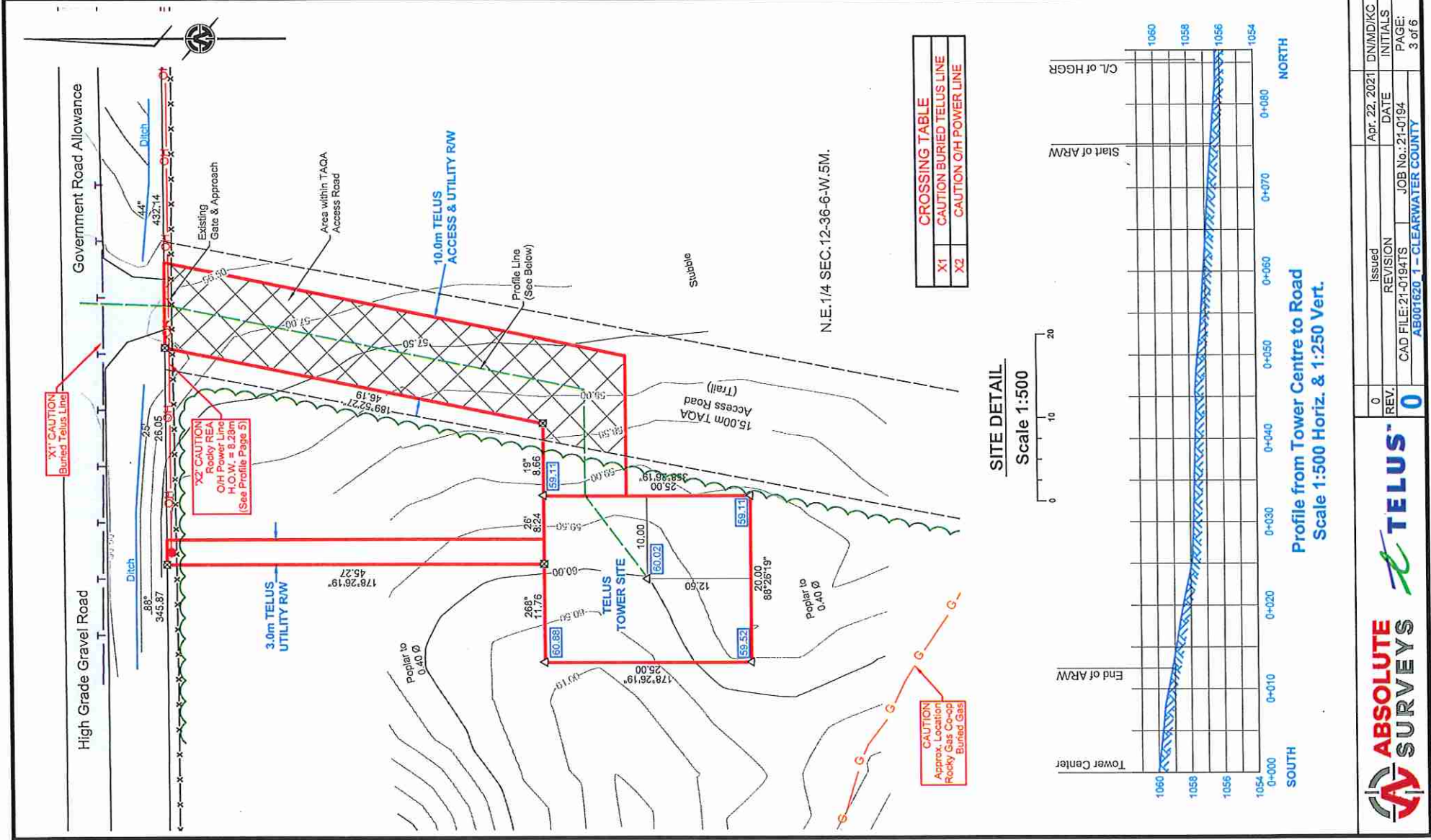


0	Issued	Apr. 22, 2021	DN/MD/KC
REV.	REVISION	DATE	INITIALS
<b>0</b>	CAD FILE: 21-0194TS	JOB No.: 21-0794	PAGE:
	AB001620_1 – CLEARWATER COUNTY		1 of 6





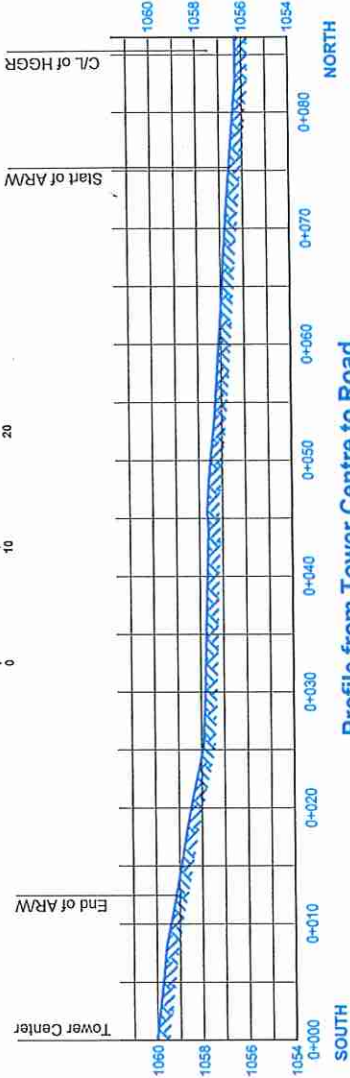
0	Issued	Apr. 22, 2021	DN/MD/KC
REV.	REVISION	DATE	INITIALS
0	CAD FILE: 21-07194TS	JOB No.: 21-0794	PAGE:
		AB007620 1 - CLEARWATER COUNTY	
		2 of 6	



N.E.1/4 SEC.12-36-6-W.5M.

CROSSING TABLE	
X1	CAUTION BURIED TELUS LINE
X2	CAUTION O/H POWER LINE

**SITE DETAIL**  
Scale 1:500



Profile from Tower Centre to Road  
Scale 1:500 Horiz. & 1:250 Vert.

0	Issued	Apr. 22, 2021	DNM/DKC
REV. 0	REVISION	DATE	INITIALS
	CAD FILE: 21-07194TS	JOB No.: 21-07194	PAGE: 3 of 6
	AB001620_1 - CLEARWATER COUNTY		





**AERIAL PHOTO**

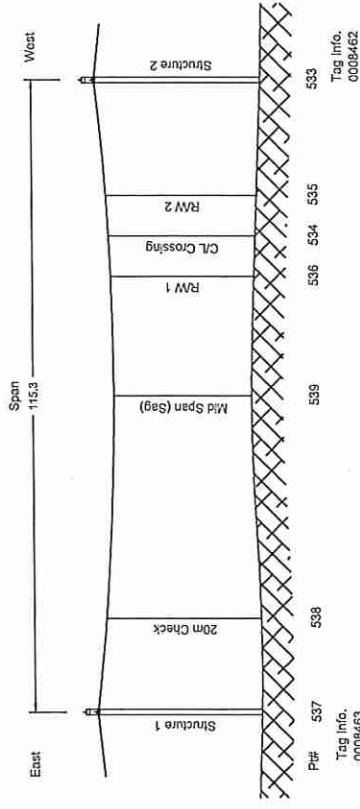
Scale 1:2500  
 0 50 100



**ACCESS MAP**

Scale 1:250,000  
 0 5km 10km

		Issued	Apr. 22, 2021	DN/MD/KC
		REVISION	DATE	INITIALS
0	0	CAD FILE: 21-0194TS	JOB No.: 21-0194	PAGE:
AB007620 1 - CLEARWATER COUNTY			4 of 6	



### Pole Type (Check One)

<b>Type 'A'</b> Single Pole Two Wire Vertical Neutral Wire <input type="checkbox"/>	<b>Type 'B'</b> Single Pole Single Wire <input checked="" type="checkbox"/>	<b>Type 'C'</b> Single Pole Two Wire <input type="checkbox"/>
<b>Type 'D'</b> Single Pole Three Wire <input type="checkbox"/>	<b>Type 'E'</b> Single Pole Three Wire Offset <input type="checkbox"/>	<b>Type 'F'</b> Single Pole Three Wire Vertical Angle <input type="checkbox"/>
<b>Type 'G'</b> Double Pole Single Circuit <input type="checkbox"/>	<b>Type 'H'</b> Single Pole Three Wire <input type="checkbox"/>	<b>Type 'I'</b> (Please Sketch) <input type="checkbox"/>

Data Table			
Chainage	Ground Elevation	Wire Elevation	Wire Height
0+00.0	1052.78	1061.06	8.28
0+57.3	1055.05	1063.26	8.21
0+80.6	1056.96	1064.52	8.16
0+85.7	1056.52	1064.90	8.28
0+90.7	1056.91	1065.15	8.24
0+115.3	1058.10	1066.41	8.31
0+20.0	1053.12	1061.95	8.83
			Structure 1
			Mid Span
			R/W Bdy 1
			Crossing CL
			R/W Bdy 2
			Structure 2
			20m Check
			Extra

### Comments:

### Note on minimum distances to power poles:

Transmission power line requires a 10m buffer from the boundary of a new R/W (including TWS) to the closest power pole and 30m buffer from the boundary to the tower footings.

Distribution power line requires an 8m buffer from the boundary of a new R/W (including TWS) to the closest power pole.

Project No: 21-0194 Crew Chief: D. Nelson  
 Survey Date: April 13, 2021 Time of Day: 11:00 AM  
 Power Line Owner: Rocky REA Survey Method: Suparite  
 Weather Cond.: Sunny °C 3°  
 RW Crossing Type: A/R kPa 101.5  
 RW Width: 10.00

## POWER LINE CROSSING SURVEY DATA SHEET TOWER SITE

AB001620\_1 – CLEARWATER COUNTY

WITHIN THE

N.E.1/4 SEC.12-36-6-W.5M.

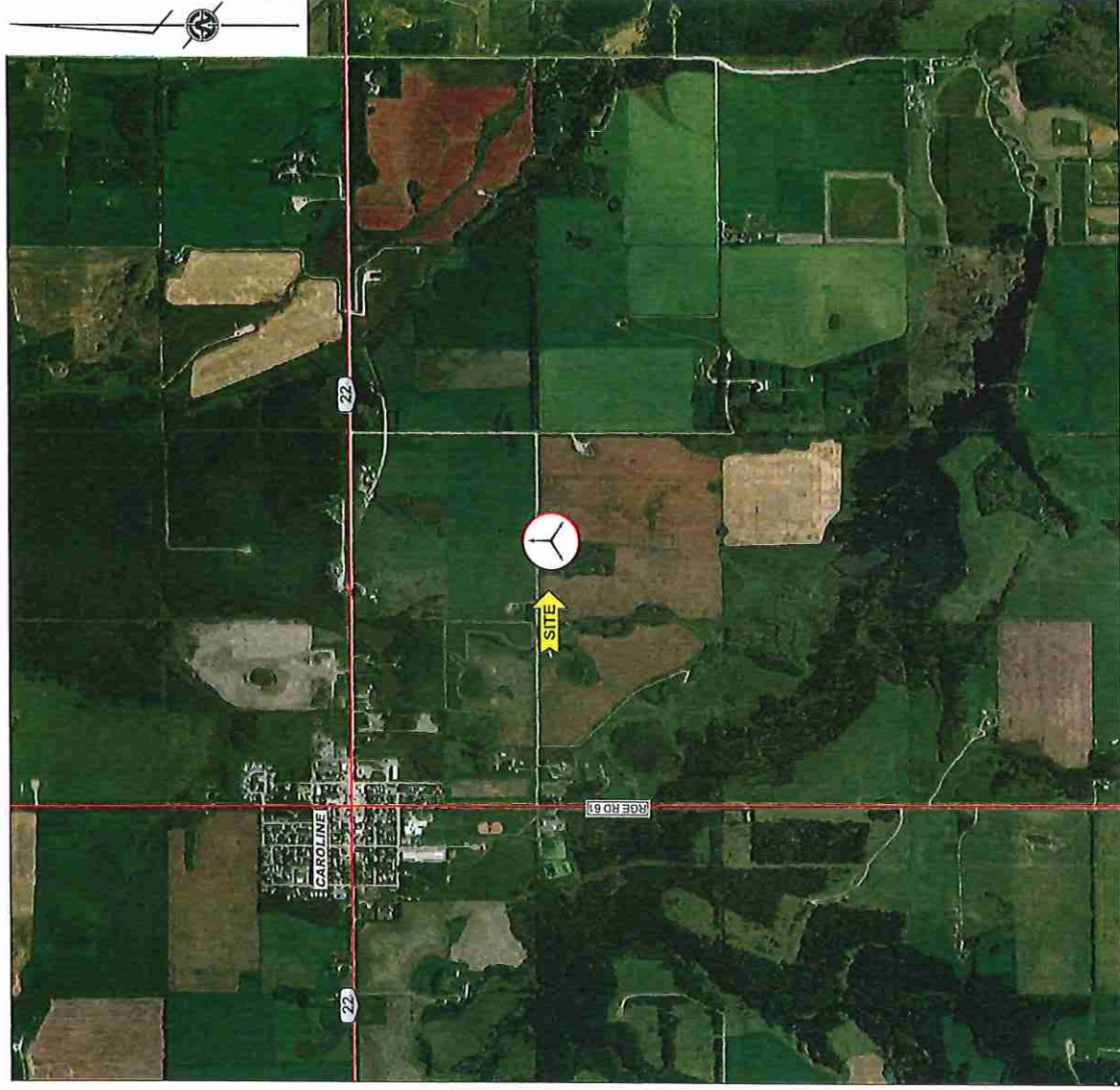
CLEARWATER COUNTY – ALBERTA



69 Elma Street West  
 Okotoks, Alberta T1S 1J8  
 Office: 587-757-0634  
 info@absolutesurveys.ca  
 www.absolutesurveys.ca



0	Issued	Apr. 22, 2021	D/N/M/D/K/C
REV	REVISION	DATE	INITIALS
0	CAD FILE: 21-0194TS	JOB No.: 21-0194	PAGE:
	AB001620_1 – CLEARWATER COUNTY		5 of 6



Scale 1:20,000



**MAP SHOWING  
TOWER SITE  
AB001620\_1 – CLEARWATER COUNTY  
WITHIN THE  
N.E.1/4 SEC.12, TWP.36, RGE.6, W.5M.  
CLEARWATER COUNTY – ALBERTA**

**TOWER CENTRE COORDINATES (NAD83)**

Latitude: \_\_\_\_\_ 52.085639  
 Longitude: \_\_\_\_\_ 114.722500  
 Northing (UTM-11): \_\_\_\_\_ 5773010.78  
 Easting (UTM-11): \_\_\_\_\_ 656042.21  
 Ground Elevation: \_\_\_\_\_ 1060.02

## Annual Report 2020

# Parkland Regional Library System

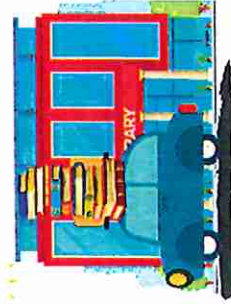
*Expanding opportunities for discovery, growth, and imagination for all Central Albertans*

The **Parkland Library Board** thanks our member municipalities and the **Government of Alberta** for continued funding. With your help we supported our 49 public libraries throughout the pandemic.

2020 was a challenging year for everyone; face masks and hand sanitizer became daily routines and libraries were mandated closed to the public along with many other services. Libraries responded and continue to adapt service to meet evolving community needs. Perimeter Wi-Fi access, curbside pickup, virtual programming, take-away craft kits, and increased digital content are some ways our libraries met the changing needs brought about by the COVID-19 pandemic.

## We Responded, We Innovated, We Adapted

Parkland stayed open to support our member libraries. We:



- Maintained all core services
- Increased eLibrary investment
- Increased communication
- Distributed masks for the GOA through libraries
- Installed 100+ computers
- Transitioned 37 libraries to SuperNet 2.0
- Increased digital collections by 20%
- Shared virtual resources for staff and patrons

## 2020 Impacts & Outcomes

- 25% increase in database use
- 47% increase in digital circulation
- 400% increase in remote support sessions
- Continued van deliveries to circulate library material
- 18 virtual meetings with libraries
- 59 updates delivered to stakeholders
- Website traffic increased by 7%

We delivered **59 email newsletters** to member municipalities and libraries between March and December.

*"The **Parkland Updates** were a **lifeline!**"*

-PRLS library manager

We created a **COVID-19 Info** page on our **website** with current resources to support our members and the broader Alberta community. See it [here](#)

We reached out on **social media**, sharing online resources and supports for children, families, seniors, and workers. Followers increased by 25% and we averaged a **47% increase** in engagement.

*Strong Libraries, Strong Communities*

# Parkland Annual Report 2020



1st place winner

To keep people engaged with their libraries following physical closures, Parkland's Advocacy Committee held a **library card design contest** in July. We received over **100 submissions** from all ages across the whole region. The Advocacy Committee chose three winning designs through online, anonymized voting. These new cards were distributed to member libraries at the end of September.



3rd place winner



We cooperated with Yellowhead Regional Library, Peace Library System, and The Alberta Library, to host our first **joint virtual conference, Stronger Together**, on October 1 & 2. A tremendous success, we encouraged and educated **1,155 international registrants**.



You can stay up-to-date by visiting our website,

[www.prl.ab.ca](http://www.prl.ab.ca), or follow us on **Facebook**, **Twitter**, and **Instagram**

Parkland headquarters completed construction and moved into a **new building**, on time, within budget, and without service disruption, during a pandemic! Still located in the City of Lacombe, this is the first time Parkland has moved to a new site in in our 60-year history.

## Contact Us:

### Parkland Regional Library System

4565 46<sup>th</sup> Street  
Lacombe, AB T4L 0K2  
403-782-3850

**Board Chair** Debra Smith  
**Vice Chair** Janine Stannard

### Executive Committee

Debra Smith (Chair)  
Janine Stannard (Vice Chair)  
Kevin Ferguson  
Bruce Gartside  
Philip Massier  
Ray Olfert  
Jas Payne  
Leonard Phillips  
Heather Ryan  
Cindy Trautman

### Advocacy Committee

Gord Lawlor (Chair)  
Norma Penney (Vice Chair)  
Jeanny Fisher  
Barb Gilliat  
Cora Knutson  
Stephen Levy  
Bill Rock  
Debra Smith (ex officio)  
Janine Stannard  
Shannon Wilcox

**Director** - Ron Sheppard (ext. 230)

### Manager of Library Services

Colleen Schalm (ext. 221)

### Manager of Finance & Operations

Donna Williams (ext. 141)

### Manager of Technology Infrastructure

Tim Spark (ext. 212)

**IT Helpdesk** – (ext. 600)



2nd place winner

Complete Board and Municipality list [here](#).



*Parkland Regional Library System is a municipal co-operative that supports 49 public libraries across central Alberta, serving over 220,000 residents in 64 municipalities*

\*Statistics based on 2020 Annual Report to PLSB Municipal Affairs

*Strong Libraries, Strong Communities*