

## VILLAGE OF CAROLINE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held in Chamber on Thursday January 6<sup>th</sup>, 2021, at 5:30pm with information posted on Village Facebook Page for public live stream for attendees through Zoom.

Meeting Location: 5004-50 Ave.

Virtual Attendance: Councilors: Mary Ann Wold, Debbie Nelson, Barbara Gibson, John Rimmer

Attendance: Donny Nichols

Staff: CAO Craig Curtis, Municipal Clerk Sandy Buckberry

### 1. Call to Order

Mayor Nelson called the meeting to order at 5:35 pm

### 2. Adoption of Agenda

Item's added to agenda 7.12 Office opening, 7.13 Council Meetings and 7.14 Business Cards

Motion 240.01.06

Moved by Councillor Rimmer to adopt agenda as amended.

CARRIED

### 3. Adoption of Minutes

**3.1 Adoption of Council Meeting Minutes Dec 9<sup>th</sup>,2021**

Motion 241.01.06

Moved by Councillor Gibson to adopt December 9th ,2021 Council minutes as presented.

CARRIED

**3.2 Adoption of Revised Council Meeting Minutes November 22<sup>nd</sup> ,2021**

Motion 242.01.06

Moved by Councillor Wold to adopt Revised November 22<sup>nd</sup>,2021 Minutes as presented

CARRIED

### 4. Delegation(s):

4.1 None

### 5. Staff Reports

5.1. CAO Report (verbal)

Motion 243.01.06

Moved by Councillor Rimmer that the CAO verbal report be received as information

CARRIED

### 6. Committee & Board Reports

6.1 Mayor Report

- Meeting with RCMP Traffic Division

6.2 Council Reports

Councilor Gibson

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- Nothing to report

Councillor Wold

- Nothing to Report

Councillor Nichols

- Reported on AG Society

Councillor Rimmer

- Nothing to report

### Motion 244.01.06

Moved by Councillor Rimmer to accept Councilor reports as presented.

CARRIED

## 7. Business

### 7.1. Amendment to Council Meeting Schedule

#### Motion 245.01.06

Moved by Councillor Nichols that the Council of the Village of Caroline approve the amended Council meeting schedule.

CARRIED

### 7.2. Village of Caroline Senior's Housing Project

#### Motion 246.01.06

Moved by Councillor Nichols that the Council of the Village of Caroline receive the update on the Senior's Housing Project.

CARRIED

### 7.3. Weather Monitoring Station

#### Motion 247.01.06

Moved by Councillor Nichols that the council of the Village of Caroline support the installation of the weather monitoring unit either on the roof or an adjacent pole and authorize administration to negotiate as appropriate licensing agreement, subject to the CAO confirming a relationship between the Institute of Catastrophic Loss Reduction and Western University.

CARRIED

### 7.4. Waste Management Contract

#### Motion 248.01.06

Moved by Councilor Wold that the Council of the Village of Caroline Authorize administration to conclude a new two-year contract with Environmental 360 Solutions based on the terms and conditions outlined in the report from the CAO dated December 16<sup>th</sup>,2021

CARRIED

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### 7.5. Upgrading the Village Street Lights

#### Motion 249.01.06

Moved by Councillor Nichols that the Council of the Village of Caroline approve the proposal submitted by Fortis, dated June 16<sup>th</sup>, 2021, to transfer the Village streetlights from Rate 33 to Rate 31.

CARRIED

### 7.6. Wastewater Approval Update

#### Motion 250.01.06

Moved by Councillor Nichols that the Council of the Village of Caroline receive the additional report from the CAO on the Village's wastewater approval dated December 21<sup>st</sup>, 2021 for information at this time.

CARRIED

### 7.7. Regional Governance Restructuring Study: Follow up

#### Motion 251.01.06

Moved by Councillor Rimmer that the Council adopt the following resolutions:

- That the Council of the Village of Caroline give a high priority to pursuing amalgamation with the County of Clearwater using the Regional Governance Restructuring Study as a foundation.
- That the Caroline-Clearwater intermunicipal Collaboration Committee (ICC) Commence the formal process of amalgamation prior to the provincial committee being established by Alberta Municipal Affairs.
- That the Council of the Village of Caroline support the Rock-Caroline-Clearwater ICC creating a draft shared version for regional collaboration opportunities.
- That the Council of the Village of Caroline reaffirms its commitment to the "Stronger Together Agreement" and support giving mandate to the Rocky-Caroline-Clearwater ICC to modernize the agreement.

CARRIED

### 7.8. 2022 Interim Operating Budget

#### Motion 252.01.06

Moved by Councillor Rimmer that the Council of the Village of Caroline approve the 2022 Interim Operating Budget as outlined in the report from administration dated December 9<sup>th</sup>, subject to an adjustment in the school requisition for 2022.

CARRIED

#### Motion 253.01.06

Moved by Councillor Wold that the Council of the Village of Caroline approve the Four-year Operating Plan subject to adjusting the Fire budget beyond 2022 to reflect the Fire agreement with the County.

CARRIED

### 7.9. 2022 Interim Capital Budget

Information not presented

### 7.10 Financial Update

Presented for information

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### 7.11 Westview Lodge Requisition for 2021

#### Motion 254.01.06

Moved by Councillor Nichols that Westview Lodge Requisition for 2021 be received as information.

CARRIED

### 7.12 Office Opening

#### Motion 255.01.06

Moved by Councillor Gibson that the Village Office remain open to the public during regular office hours with a limitation of one person at a time and that the meetings with the CAO and CFO be subject to appointment.

CARRIED

### 7.13 Council Meetings

#### Motion 256.01.06

Moved by Mayor Nelson that the CAO be directed to work towards convening village Council meetings in Person in March as per Alberta Health Services regulations

CARRIED

### 7.14 Business Cards

The CAO requested that Councillors provide their contact information to Sandy Buckberry within the next week.

## 8. Discussion, Correspondence, and Information Items

### 8.1 Fire Services Report September 2021

### 8.2 Fire Services Report October 2021

### 8.3 Fire Services Report November 2021

Councillor Rimmer requested that the CAO confirm the number of Callouts at the Caroline Station

#### Motion 257.01.06

Moved By Councillor Nichols that Items 8.1 to 8.3 be received for information.

### 8.4 Rocky Seniors Housing Meeting Minutes Nov 30<sup>th</sup>,2021

### 8.5 Municipal Affairs 2020-2021 Annual Report

### 8.6 Letter from Town of Sundre re: Code of Conduct

### 8.7 Covid Restrictions Council Meeting Minutes April 15<sup>th</sup> ,2021

#### Motion 258.01.06

Moved by Councillor Rimmer that items 8.4 to 8.7 be received as information

CARRIED

## 9. Closed Session

#### Motion 259.01.06

Moved by Councillor Wold that Council move into closed session in accordance with the Municipal Government Act, Section 197(2) and the Freedom of Information and Protection of Privacy Act, Section 27(1) (a) legal.

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Motion 260.01.6

Moved by Councillor Nichols that Council move out of Closed Session.

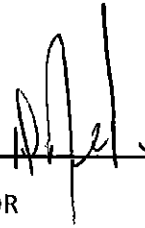
**10.0 Adjournment**

Motion 261.01.06

Moved by Councillor Rimmer that the meeting be adjourned

CARRIED

The meeting adjourned at 6:50pm



MAYOR



CAO