

VILLAGE OF CAROLINE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held in Chamber on Thursday April 7th, 2022, at 5:30pm with information posted on Village Facebook Page for public live stream for attendees through Zoom.

Meeting Location: 5004-50 Ave.

Virtual Attendance: Councillors: Mary Ann Wold, Debbie Nelson, Barbara Gibson, John Rimmer, Donny Nichols

Staff: CAO Craig Curtis, Interim CAO Larry Wright, Municipal Clerk Sandy Buckberry

1. Call to Order

Mayor Nelson called the meeting to order at 5:30pm

2. Adoption of Agenda

Motion 336.04.07

Moved by Councillor Wold to Adopt Agenda

CARRIED

3. Adoption of Minutes

Motion 337.04.07

Moved by Councillor Gibson to adopt March 17th, 2022 Council minutes as presented.

CARRIED

4. Delegation(s):

4.1 Jennie Morrison Re: Portable Toilet

Motion 338.04.07

Moved By Councillor Nichols that the Council of the Village of Caroline reaffirm the decision of the Development Officer to locate a portable toilet behind the former garage on main street to be fully maintained by the operator of the market stall.

CARRIED

4.2 Ryan Wachter, BDO Dunwoody LLP: Consolidated Financial Statements 2021

Motion 339.04.07

Moved by Councillor Nichols to approve the 2021 Consolidated Financial Statements.

CARRIED

5. Staff Reports

5.1. CAO Report (Verbal)

Motion 340.04.07

Moved by Councillor Rimmer that the CAO (verbal) report be received as information

CARRIED

6. Committee & Board Reports

VILLAGE OF CAROLINE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held in Chamber on Thursday April 7th, 2022, at 5:30pm with information posted on Village Facebook Page for public live stream for attendees through Zoom.

6.1 Mayor Report

- Reported on ICC Meeting

Motion 341.04.07

Moved by Councillor Nichols to accept The Mayor's report as information.

CARRIED

6.2 Council Reports

Councillor Gibson

- Reported on ICC Meeting
- Reported on Virtual Policing Meeting

Councillor Wold

- Reported on Caroline Neighbourhood Place Meeting
- Reported on Caroline Meals on Wheels (MOW)

Councillor Nichols

- Reported on Ag Society Meeting

Councillor Rimmer

- Nothing to report

Motion 342.04.07

Moved by Councillor Gibson to accept Councillor reports as presented.

CARRIED

6.3 Caroline Meals on Wheels Donation of \$1000.00

- Mayor Nelson asked if the Village of Caroline Council would be willing be donating \$1000.00 to Caroline Meals on Wheels (MOW) for the purchase of food containers.

Motion 343.04.07

Moved by Councillor Nichols that Village of Caroline approve to Donate \$1000.00 to Meals on Wheels (MOW) for the purchase of food containers.

CARRIED

7. Business

7.1. 2022 Auditor Report

- Motion Made on 4.1

7.2 2022 Operating Budget

7.3 2023-2025 Operating Plan

VILLAGE OF CAROLINE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held in Chamber on Thursday April 7th, 2022, at 5:30pm with information posted on Village Facebook Page for public live stream for attendees through Zoom.

7.4 2022 Capital Plan

7.5 5 Year Capital Plan

Motion 344.04.07

Moved By Councillor Wold That the Council of the Village of Caroline adopt the following resolutions:

- That Council of the Village of Caroline approve the 2022 Operating Budget as outlined in a report from Administration dated March 31st.2022
- That Council of the Village of Caroline approve the four-year Operating Plan in principle.
- That the Council of the Village of Caroline approve the 2022 Capital Budget, subject to confirmation of funding sources
- That Council of the Village of Caroline approve the Five-Year Capital Plan in principle
And further
- That the Council of the Village of Caroline explore opportunities to immediately update the Capital Infrastructure Plan, in conjunction amalgamation discussions.

CARRIED

7.6 Municipal Accountability Plan (MAP) Update

Motion 345.04.07

Moved by Councillor Nichols that the Council Receive the update on the Municipal Accountability Program as information.

CARRIED

7.7 National Police Federation: Call to Action Letter

Motion 346.04.07

Moved by Mayor Nelson that the Village of Caroline support the National Police Federation's request.

CARRIED

7.8 Agreement for Weathering Monitoring Station

Motion 347.04.07

Moved by Councillor Rimmer that the Council of the Village of Caroline approve the agreement with the Institution for Catastrophic Loss Reduction for the installation of a small weather monitoring unit on the roof of the Village Administration Building.

CARRIED

7.9 Market Stall: Portable Toilet

VILLAGE OF CAROLINE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held in Chamber on Thursday April 7th, 2022, at 5:30pm with information posted on Village Facebook Page for public live stream for attendees through Zoom.

- Motion made on 4.2

7.10 Downtown Landscaping: Hanging Baskets

Motion 348.04.07

Moved by Councillor Rimmer that the Council of the Village of Caroline reaffirm the current landscaping program, including hanging baskets, and that administration be directed to continue to explore funding sources for future upgrades and enhancement of the Main Street commercial area.

CARRIED

7.11 Borrowing Bylaw #2022-002

Councillor Nichols excused himself as this was a conflict of interest related to his employer.

CARRIED

Motion 349.04.07

Moved By Councillor Wold that Council approve first reading to Borrowing Bylaw #2022-002

CARRIED

Motion 350.04.07

Moved by Councillor Rimmer that the Council of the Village of Caroline approve the second reading of Bylaw #2022-002

CARRIED

Motion 351.04.07

Moved by Councillor Gibson that the Council of the Village of Caroline move to the 3rd reading of borrowing bylaw #2022-002

CARRIED

Motion 352.04.07

Moved by Mayor Nelson That the Council of the Village of Caroline approve the 3rd reading of Borrowing Bylaw #2022-02

CARRIED

7.12 Community Recognition Event

- Grant for Caroline Neighbourhood Place
- Community Recognition event in May 2022

VILLAGE OF CAROLINE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held in Chamber on Thursday April 7th, 2022, at 5:30pm with information posted on Village Facebook Page for public live stream for attendees through Zoom.

Motion 353.04.07

Moved by Councillor Rimmer that the Village of Caroline award a \$250.00 Grant to Caroline Neighbourhood Place to assist in funding its annual Volunteer Recognition event.

Motion 354.04.07

Moved by Councillor Rimmer that the Community Volunteer Recognition Event be Tabled until Next Council meeting and that the Administration get more information on Prior Event costs.

8. Discussion, Correspondence, and Information Items

8.1. Clearwater regional Fire Rescue: 2021 Annual Report

8.2 Clearwater Regional Fire Rescue Services: Fire Services Report February 2022

8.3 City of Red Deer Emergency Services: Changes to 9-1-1

8.4 Letter from Town of Fox Creek Re: Increasing Utility Fees

8.5 Canada Community Building Fund (CCBF)

8.6 Minutes of the Rocky Senior Housing Council: February 17th, 2022

Motion 355.04.07

Moved by Councillor Nichols that items # 8.1 to 8.6 Be received as information.

CARRIED

9.0 Closed Session

VILLAGE OF CAROLINE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held in Chamber on Thursday April 7th, 2022, at 5:30pm with information posted on Village Facebook Page for public live stream for attendees through Zoom.

9.1 Human Resources Issue

*For discussions relating to and in accordance with a) The Municipal Government Act, Section 197(2) and b) the Freedom of Information and Privacy Act, Section 17(1) and 17(2) (e) and(f)

Motion 356.04.07

Moved By Councillor Rimmer that we go into Closed Session

CARRIED

1. Human Resource Issue: CAO Appointment and Contract

Motion 357.04.07

Moved by Councillor Nichols that the Council of the Village of Caroline approve:

- The Appointment of Larry Wright as CAO effective April 18th,2022
- The draft Chief Administration Officer Employment Agreement
- The increase in travel allowance from 54c to 59c per Kilometer effective March 13th.

Motion 358.04.07

Moved By Councillor Nichols that we move out of closed session

CARRIED

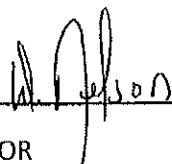
10.0 Adjournment

Motion 359.04.07

Moved by Councillor Rimmer that the meeting be adjourned

CARRIED

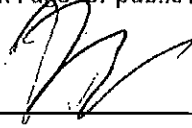
The meeting adjourned at 8:00pm



MAYOR

VILLAGE OF CAROLINE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held in Chamber on Thursday April 7th, 2022, at 5:30pm with information posted on Village Facebook Page for public live stream for attendees through Zoom.



CAO

