

VILLAGE OF CAROLINE COUNCIL

Minutes of Council Meeting of Village Council, Province of Alberta, held in Chamber on Friday November 1<sup>st</sup> 2024, at 2:00 pm with information posted on Village Facebook Page for public live stream for attendees through Zoom.

Meeting Location: 5004-50 Ave.

Attendance: Mayor John Rimmer, Councillor: Jessica McBride, Debbie Nelson, Barbara Gibson, Mary Ann Wold

Staff: CAO Craig Curtis, Office Manager Sandy Buckberry

1. **Call to Order**

Mayor Rimmer called the meeting to order at 2:03 pm.

2.

**Adoption of Agenda**

Motion 340.11.01

Moved by Councillor Nelson to add 9.5 Staff Christmas Party.

CARRIED

Motion 341.11.01

Moved by CAO Craig Curtis to add 10.5 LGFF Funding, 10.6 ICC Fire Budget Meeting, 11.3 Personnel Issues.

CARRIED

Motion 342.11.01

Moved by Councillor Gibson to add 9.6 Parkland Budget Approval.

CARRIED

Motion 343.11.01

Moved by Office Manager Sandy Buckberry to add 11.2 Public Auction update.

CARRIED

Motion 344.11.01

Moved by Councillor Wold that the Council of the Village of Caroline accept the amended agenda.

CARRIED

**3. Adoption of Minutes**

Motion 345.11.01

Moved By Councillor Gibson to adopt the October 2<sup>nd</sup> ,2024 Meeting Minutes.

CARRIED

**4. Land Acknowledgement**

**5. Delegation(s): None**

**6. Safety Updates:**

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- None

### 7. Staff Reports

#### 7.1 CAO Report

#### Motion 346.11.01

Moved by Councillor Nelson that the Council of the Village of Caroline accept CAO report as information.

CARRIED

### 8. COMMITTEE AND BOARD REPORTS

#### 8.1 Mayor Report

- Nothing to Report

#### 8.2 Councillors Reports

##### Councillor Gibson

- Reported on Strategic Planning meeting with the County
- Reported on Land Use Bylaw meeting with the County

##### Councillor Wold

- Nothing to report

##### Councillor McBride

- Reported on Trick or Treat at the Hub
- Reported on Rocky Senior Housing Council Meeting

##### Councillor Nelson

- Reported on Alberta Health Services Meeting

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### Motion 350.11.01

Moved by Councillor Nelson that the Council of the Village of Caroline having considered a report from the CAO Dated October 15<sup>th</sup>, 2025 determine as follows:

- That policy FIN-05-001 be rescinded as procedures have changed.
- That Policy GOV-05-001 Arena Complex be rescinded as it conflicts with current agreements and practices.
- That policy COM-18-001 Community Grants to Non-Profit organizations be rescinded as the role has been delegated to the Agricultural Society.
- That policy FIN-17-003 Reserve Allocation policy be rescinded as the policy funding levels have not been achievable for the last 8 years.
- That policy FIN-13-001 be rescinded as the billing cycles and penalties have changed.
- That policy GOV-13-001 be rescinded as notification requirements are outlined in other legislation.
- That Policy GOV-05-010 be rescinded as it is superseded by the new Procedure Bylaw.

CARRIED

### 9.4 Christmas Light Up – Donation

#### Motion 351.11.01

Moved by Councillor Gibson that the Council of the Village of Caroline are in agreement to Donate \$1000.00.

CARRIED

### 9.5 Staff Christmas Party

#### Motion 352.11.01

Moved by Mayor Rimmer that the Council of the Village of Caroline direct Councillor Nelson to arrange the Council and staff Christmas Party.

CARRIED

### 9.6 Parkland Regional Library Budget Approval

#### Motion 353.11.01

Moved by Councillor Gibson that the Council of the Village of Caroline Approve the Proposed Budget for 2025.

CARRIED

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**10. Discussion, Correspondence, and Information Items**

10.1 Rocky Seniors Housing Council meeting minutes Dated August 29,2024

Motion 354.11.01

Moved by Mayor Rimmer that the Council of the Village of Caroline instruct administration to set up a meeting with the Assistant Deputy Minister for Housing, Mr. Williams.

CARRIED

10.2 Rocky Senior Housing Council Special meeting minutes Dated October 7<sup>th</sup> ,2024

10.3 Camp Caroline-Sewer Tie In

10.4 Rocky Senior Housing Council -Letter of Support

10.5 LGFF Funding

10.6 ICC Fire Budget Meeting

Motion 355.11.01

Moved by Councillor Nelson that the Council of the Village of Caroline accept 10.2 to 10.6 as information.

CARRIED

Motion 356.11.01

Moved by Councillor Wold that the Council of the Village of Caroline allow Sandy Buckberry (Office Manager) to remain in closed session.

CARRIED

Motion 357.11.01

Moved by Councillor Wold that council move into closed session at 3:38 pm for discussions related to and in accordance with Section 197(2) of the Municipal Government Act and Sections 17(1) and 17(2)(e) and (f) of the Freedom of Information and Protection of Privacy Act.

CARRIED

Motion 358.11.01

Moved by Councillor McBride to come out of Closed Session at 4:10 pm

CARRIED

**11. CLOSED SESSION**

**11.1 Hazmat Reports-Remediation Costs**

**FOIP #17**

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**Disclosure Harmful to Personal Privacy**

**11.2 Public Auction Update**

**FOIP #17**

**Disclosure Harmful to Personal Privacy**

Motion 359.11.01

Moved by Mayor Rimmer that the Council of the Village of Caroline Direct Administration approve the recommendation.

11.3 Personal Issues

**FOIP #17**

**Disclosure Harmful to Personal Privacy**

Motion 360.11.02

Moved by Mayor Rimmer that the Council of the Village of Caroline approve that the Village office will be Closed the week of December 23<sup>rd</sup> but Office Staff will be in ½ day on December 24<sup>th</sup> to respond to messages and will work half day on December 31<sup>st</sup> and closed January 1<sup>st</sup> and then open again on January 2<sup>nd</sup>,2025

CARRIED

Motion 361.11.01

Moved by Councillor Gibson that the meeting be adjourned.

CARRIED

The meeting adjourned at 4:12 pm



MAYOR



CAO